

13th January 2020

Dear Parents and Carers,

I very much hope this email finds you and your family well and thank you for your continued support at this difficult time. I thought it would be useful to give you an update on what to expect in terms of lessons and learning for your child during the current lockdown.

In order to keep students learning, motivated and on track, this term teachers are offering a lot of live lessons online as well as home learning tasks. Teachers give verbal and written feedback to students, and if your child does not attend lessons or do the work set, your child's subject teacher will be in touch or one of our pastoral team will contact you to let you know and to offer support.

We are very keen to continue to work closely in partnership with parents and carers. We know your support is invaluable in ensuring your child continues to remain motivated and in a healthy routine at home. Therefore do please contact us if you need more information or if you have any concerns or indeed suggestions.

What can I expect ?

- Every Friday parents and students will be emailed a copy of the whole school live lessons timetable for the following week.
- Lesson invite links are posted on Subject Google Classrooms.
- The school uses Google Classroom to set and mark work - students should check this daily.
- Students have a different Google Classroom for each subject. If they have one missing, they should contact their subject teacher by email.
- In most subjects work is set once a week, usually on a Monday with a clear deadline which is usually Friday.
- The teachers usually provide detailed slides, worksheets or videos explaining the work and may sometimes use links to other excellent platforms like Century Tech where students can even complete extra lessons.
- Teachers will give regular feedback and can be reached easily via email if there are any questions or queries. We ask students to email staff during school hours.

- If your child does not have easy access to a laptop or chromebook, they can download the Google Classroom App onto a mobile phone or tablet at home.
- Students can easily join live lessons using a mobile. They should contact our IT Manager if they need help with technology: yousefmuruts@wappinghigh.org
- We encourage students to keep to the healthy routines they have established during term time. We encourage them to get up and be ready for school by 8.45am and to follow their normal school timetable.
- If your child does not seem to have any work or is not doing any work, please contact us immediately. You should contact your child's tutor or Head of House to see what we can do to help.
- Every morning your child's Head of House sends a positive message and activities to do on the Tyburn or Fleet Google Classrooms.
- There is also a weekly assembly at 1pm on Wednesdays which students should attend, so they remain motivated and connected to their peers.

What can you do to support your child?

- Watch the brief video guide on the school website about how online learning works at the school: <https://wappinghigh.org/58586-2/>
- Take a photo of the live lesson timetable emailed to you every Friday. Help your child create a personalised timetable for the week ahead. This could be pinned up on the wall or you and your child could keep a photo of it on a mobile.
- At the end of each day, ask your child to show you what they have done. At the end of the week, ask them if they have **submitted** the work and sent it to their teacher.
- Try to keep positive and reward your child's efforts and progress.
- Help your child download the Google Classroom App and the Google Email App onto a mobile, so they can quickly check any notifications related to their studies.
- Ask your child to show you the Google Classrooms for which they are members.
- Encourage your child to read every day. The IDEAS STORE loans out books digitally and there are other digital platforms offering resources for free such as Audibles. We also often post book recommendations on Google Classroom.
- All students have a password for Century Tech, but please contact tomdean@wappinghigh.org if your child needs help.
- If you have accepted an invite as a 'Google Classroom Guardian' then you will receive weekly summaries of your child's assignments.
- Finally, do please let us know if you have a new email that you are using so that we can ensure our records are up to date. You can contact our Office Manager janicebrown@wappinghigh.org with this information.

Online Safety

- If your child has a problem with their chromebook or needs remote IT advice, please contact yousefmuruts@wappinghigh.org
- All Google lessons take place on a closed network with trusted adults.
- Please report any online behaviour or content that concerns you to safe@wappinghigh.org for our Safeguarding team to respond to.
- A useful website for online safety can be found here: <https://www.nspcc.org.uk/keeping-children-safe/online-safety/>

I very much hope this information has proved useful. If you are still unsure about anything do please get in touch.

Yours faithfully,



Nicolette Sorba
Senior Assistant Head