

9th July 2020

Dear parents/carers,

I hope that this letter finds both you and your loved ones safe and well.

The purpose of this letter is to both re-assure you that a stringent and thorough health and safety assessment has been conducted of the school building as well as provide you with some essential information that both you and your child need to be aware of prior to coming back in September.

Over the last few months, members of the senior leadership team and site services have conducted a thorough assessment of the site in relation to health and safety. While nowhere can be made 100% secure, I am confident that the following initiatives will vastly reduce any risk:

1. The site has been and will continue to be deep cleaned on a regular basis by an additional cleaner who will also be regularly wiping down surfaces.
2. Students are to sanitize their hands upon entering the site.
3. A one-way system will be in operation on each staircase in order to avoid congestion.
4. Students will line up at a distance of one metre and have their hands re-sanitized before entering the classroom.
5. Classrooms have been arranged for students to be able to face forward with one metre between each desk.
6. When equipment for PE is used this will be sanitized before and after each session.
7. Lunch times will be staggered in order to ensure social distancing in the queue with every second chair in the canteen blocked off.
8. Guidance posters have been placed at key areas throughout the building.
9. Students will leave the building at the end of the school day at different times. Parents are asked not to congregate outside of the student exit.
10. When meeting with staff it is best for this to take place via digital platforms, phone or email. If this is not possible, then pre-arranged meeting times will have to be adhered to as well as an observation of point number two in this guidance. Unannounced meetings cannot take place.
11. Wapping High has a large number of qualified First Aiders who will be on hand to administer First Aid. First Aiders are advised to provide First Aid at as safe a distance from the patient as possible and minimise the time they share a breathing zone.

